



COMPLETE DESIGN
PARTNERSHIP LTD

CONSULTING CIVIL &
STRUCTURAL ENGINEERS

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QUALITY AND CONSTRUCTION DESIGN AND MANAGEMENT POLICY STATEMENT

It is the policy of COMPLETE DESIGN PARTNERSHIP LTD. to make a commitment to produce work of a quality which is commensurate with the requirements of the contract brief and to the relevant International Standards and Codes of Practice.

This policy is achieved by:

- Creating a working environment in which quality work can flourish, by having a management organisation with defined responsibilities for individuals and established procedures for carrying out work in a manner which will achieve high standards.
- Employing appropriately qualified staff, to support both the technical and administrative functions
- Ensuring all the staff are educated, trained and qualified to the level of their responsibility.
- Agreeing clear briefs (and amendments to briefs) with clients.
- Encouraging good internal and external communications.
- Maintaining adequate support facilities such as:
 Technical library or information services
 Computer support where appropriate (or analysis, design drawings and scheduling)
 Information retrievable system
- Insisting that all work leaving the office is suitably checked
- Influencing the choice of contractors, sub-contractors and specialist suppliers towards those with a high degree of technical competence.

DESIGN REVIEW

The design review covers several aspects of the design including specifications, calculations and drawings in relation to the contract requirements; with due consideration for the relevant British Standards, Building Regulations and other Codes of Practice including Health and Safety and the CDM Regulations.

DESIGN RISK ASSESSMENT

The design risk assessment is carried out on all contracts and wherever possible risks are removed or reduced at the design stage. Risk assessments are raised at Tender stage and reviewed at construction stage with due consideration for constructability and demolitions as required by the current regulations. The risk assessments are issued to all relevant parties as and when required under the normal contract procedures as are the design documentation i.e. calculations, drawings and specifications relating to that project.